

Patient Study Checklist

1. ____ Run weekly Epic report for potentially eligible men with upcoming clinic appointments
2. ____ Review patient chart screening for inclusion and exclusion criteria
3. ____ Add information of potentially eligible screened patients to secure Study Call Log file
4. ____ Attempt to recruit patient to research study via phone call, confirming eligibility, and asking to arrive one hour before scheduled appointment (up to 3 attempts per appointment)
5. ____ 1 week before appointment, decision aid is mailed to all men that agreed to participate
6. ____ 1 day before appointment, reminder call placed to those who agreed to participate
7. ____ On appointment day, patient arrives 1 hour before appointment:
 - a. ____ CHW obtains informed consent of patient verified by signature
 - b. ____ Patient is randomized to intervention or control arm
 - c. ____ Pre-Coaching survey is administered
 - d. ____ Patient undergoes coaching session (intervention or control)
 - e. ____ Post-Coaching survey is administered
 - f. ____ CHW accompanies patient to appointment to take notes and audio record visit
 - g. ____ Post-Appointment survey is administered
 - h. ____ Patient is compensated \$25 for coaching session and completing assessments
 - i. ____ Patient signs receipt acknowledging payment received
 - i. ____ Patient info is added to secure Study Participant Excel sheet
8. ____ Patient is added to CRMS within 48 hours of appointment to "On Study" status
9. ____ At 6 months post-visit
 - a. ____ Epic chart of patient is reviewed to record screening decision and whether a prostate biopsy was performed in last 6 months
 - b. ____ Patients are contacted by phone to complete the time 4 survey. Up to 3 attempts will be made to collect this information
 - i. ____ Patients that complete the 6 Month survey by phone are compensated \$25 at next scheduled clinic visit and signs receipt acknowledging payment received
10. ____ Patients will be recruited to complete a qualitative interview at Time 4 (6 month post-visit)